Dudley District Scout Council

BEAVERS cubs SCOUTS EXPLORERS network

Scouts

Annual Report 2019

01 April 2018 – 31st March 2019

July 13th 2019 17:00
Dudley Scout District Headquarters

scouts.org.uk/ourplan
#SkillsForLife

Scouts

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Scouts

May MacMaster Memorial Ground
Swindon Road
Wall Heath
DY6 OAW

Dudley District Scout Council

Agenda

1. Introduction from the Chair of the meeting/Opening Statement and Thought - Point of remembrance for 'gone home' scouters - Introduce key people, Housekeeping arrangements.

2. Agree minutes of previous AGM held **May 23RD 2018**

3. Apologies for absence.

4. Receive and adopt the Annual Report for the previous financial year (just ended). ***(Chair/DC)***

5. Receive and adopt the Financial Statements for the previous financial year (just ended). ***(Treasurer)***

Elections and appointments

6. Elect key appointments in the District Scout Council (Chairman, Secretary, Treasurer, Council).

7. Appoint the Independent Examiner for the coming year.

8. Nominate and/or co-opt members to the Executive Committee.

9. Any Other Relevant Business

10. Close of meeting/ Beginning of Adult Networking Event

Current Membership of the District Executive Committee

The District Executive is made up of four types of members:

Ex Officio:
Andre Burns - Chair
VACANT - Secretary
Natasha Shuard - Treasurer
Ted Batham – TEAM DC
Nick Sandy – TEAM DC
Jon Whitehouse - Deputy DC (Acting DESC)
VACANT - DESC
VACANT - District Youth Commissioner
Colin Foster (Until Sept 2018) Bob Fellows (Present) – SASU Manager
VACANT – Network Commissioner

District Scout Council - Elected Members (Normally Between 4 - 6):
Dawn Rides,
Dan Shuard,
Paul Cartwright,
John Sidaway,
Bob Heeley,
Sam Beach

DC - Nominated Members (No more nominated members than elected Members):
Rhiannon Griffiths
Alan Chadwick - QM

Co-Opted Members (there must be no more co-opted members than elected members)
Beryl Scott

Bankers: Lloyds

District Gift Aid Number with HMRC: XR76125

District Registration No with Scout Association: 15822

Custodian Trustees: The Scout Association Trust Corporation

May MacMaster Memorial Ground
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Dudley District Scout Council

Minutes of AGM held May 23RD 2018
Minutes

1. 8:05PM Introduction from the Chair of the meeting/Opening Statement and Thought - Point of remembrance for 'gone home' scouters – Introduced special guests: Mark Bache (CC), Peter Thomason (County chair), Lee Heaton (ACC Scouts), John Porter (County Exec), Pauline Porter (Dudley LTM), Housekeeping arrangements.

2. Agreed minutes of previous AGM held on 19th June 2017 at RBL Kingswinford –
1st Pauline Porter + 2nd Mike Abrahams

3.1 Apologies
Tom Bunce (1WH), Dave Mitchell (1WH), Julian Hartland (Beacon), Rob Sandy (Secretary), John Clark (3S), John Sidaway (3BH), Julie Sidaway (3BH), Brandon Cooper (DY5), Harry Sargent (ESL YL), Rachel Wilson (Gornal X), Hamish Pearson (County Comms Officer), Chris McEwan (DAAC Chair), Helen Whitehouse (1S), Harry Gibbons(Network Administrator), Amanda Alexander (1W), Lynn Richardson (Deputy CC), Alastair Head (CYC), Shona Grieve (ACC International), Dave Chadwick (DWES), Ian Rollinson (1N), Mike Leedham (1N), Sheila Abrahams (SAS/DAAC), Pat Foster (SAS), Sam Taylor (1QB), Sam Cooper (1W), Sam Dwyer (1W), Barbara Cooper (1W), Dawn Rides (1DB), Louise Griffiths (ADC Cubs)

3.2 Attendees
Keith Griffiths (DAAC Member), Matt Cowdrey (DWES, Mark Bache (CC), Iris Heeley (1W), Bob Heeley(1W), Lee Heaton (ACC Scouts), Mike Abrahams (DAAC), Alan Chadwick (DWES), Paul Parsons (NAA), Peter Thomason (County Chair), Sian Annakin (ACC Activities/Events), Paul Cartwright (2K), Colin Foster(SAS), Fran Sedgley (ADC Cubs), Kaye Sheppard (3K), Guy Sheppard (ADC Scouts), Sam Beach (2W), Rhiannon Griffiths (ADC Scouts), Neil Langford (1C), George Langford (Network), Ian Alexander (2W), Beryl Scott (DAAC Secretary), Jon Pearsall (7D), Suzanne Slimm (1N ESU), Ellis McLaughlin (1N), Natasha Shuard (Treasurer), Andre Burns (Chair), Gary Bulger (2K), Dan Shuard (1QB), Rachel Blake (2W), Alun David (2W), Ron Shakespeare (SAS), Neil Watts (1UG), Steve Checketts (1UG), Jenny Nicholls (3S), John Porter (County Exec), Pauline Porter (LTM), Suzanne Jones (2UG), Matt Jones (2UG), Amanda (1UG), Saul (1S)

4. Received the Annual Report for the previous financial year – See AGM Report

5. Received and adopt the Financial Statements for the previous financial year.
2 Groups Delayed for Capitation.
1st Alan Chadwick + 2nd Mike Abrahams

6. Elect key appointments in the District Scout Council (Chairman, Secretary, Treasurer, Council).
Chair: Andre Burns - 1st Ted Batham + 2nd Nick Sandy
Secretary: Not Present so will be co-opted at next meeting1st + 2nd
Treasurer: Natasha Shuard - 1st Fran Sedgley + 2nd Alan Chadwick
Council Nominations: Dawn Rides, Dan Shuard, Paul Cartwright, John Sidaway, Bob Heeley, Sam Beach
No Objections or contest

7. Appoint the Independent Examiner for the coming year.
John Sidaway to Approach Mr Cowdrey for the Exec.

8. Nominate and/or co-opt members to the Executive Committee.
DC Nominations: Rhiannon Griffiths, Alan Chadwick

9. Any Other Relevant Business
Award of Merit Awarded to Paul Cartwright
Rose Tope has stepped down as badge secretary; please go to Iris.

10. 8:25PM Close of meeting/ Beginning of Adult Networking Event

Dudley District Scout Council

District AGM Scouters Report –
01 April 2018 – 31st March 2019

Executive Committee

Edward Yates Grant Fund – This was a new fund that was setup by the District to help groups financially for the long-term benefit of scouting. Several people have applied so far and we will continually encourage groups to apply!

International Support – The Exec continues to help fund youngsters applying for once in a lifetime international event. We pledged to put 20% towards WSJ attendees and 10% for attendees of all other international events.

1st Bromley Pensnett – The Group has Been Dormant for 6 Months, we have found a new venue, redistributed some of the assets around the district and cleared all outstanding debts. The Land is being returned to the council and plan is in place to open imminently in the local area.

20th Dudley – Himley Road Property– This has been ongoing for quite a while and is almost nearing completion following several reports and legal requirements. Hopefully at the last stages of returning this to the council.

Groups in Need – Too Many to mentioned which is unfortunate, the main source of this is Adult leadership. Adults in groups need to be aware of their responsibilities and although district are helping, by giving Adults the tools to help recruit more we can build a stronger set of groups for a stronger district. This has been our focus and will continue to be. Every group is feeling the struggle; we have had to prioritise unfortunately – it would be a big help if some of the larger groups would volunteer with district roles where we have gaps.

District HQ – The aim of the Exec has been to provide the best facility's possible for the District bringing your District HQ up to a standard and maintain it and encourage its use into the future. Over the last year the use of your District HQ by Exec, Daac, ADC's, Explorers and the Training team has increased dramatically. The building is now dry, warm and welcoming.

Provisions are being put in place to make the HQ more accessible and provide the right equipment and encourage more use also a memorabilia wall is being created (anyone with plaques or notices from the old groups pass them on). Camping bookings are on the up from last year and more sections are programming activities at the HQ.

Future plans include the securing of a small compound where Alter fires and other activity equipment can be stored safely and to look at what activities and equipment could be provided on your site. The BP container is now temporarily situated on the field. We have also had issues with the water pipe which future options are currently being scoped out.

Remember it's your District HQ, your money is being used maintaining the facility, I doubt there a Colony, Pack or Troop in the district that could not get some use out of the facilities at the HQ

General – The exec is also undertaking constant review on what we can do to modernise and speed up our processes as well as meeting all of our obligations. Part of this will be bringing ourselves in line with the Associations recommendations as well as removing unnecessary barriers whilst

understanding and undertaking our full duties. This is an ongoing process. We are still in need of a Secretary to allow us to become more efficient with the Exec business.

DAAC

Beryl Scott, Chris McEwan and the team over the past 12 months have eliminated our entire backlog of adults waiting to be interviewed into scouting. There are currently 8 and most of these people have been appointed within the past 3 months. Continual progress will streamline this and its only as effective as the line manager inducting new adults into scouting and explaining the end to end process. We had a big task eliminating all the admin that had been surrounding this and now all adults have moved from Preprovisional roles we can focus on the provisional roles.

Groups and Executives

We are happy that we are in a strong position manager wise, with only looking to recruit one GSL – However all groups and committee members need to really push the requirement of an AGM to allow for the regulatory Charity commissions rule to be followed as well as using this as an event to engage with parents. Hopefully new creative ideas across the district will allow for the most benefit to be gained by groups from such events!

AGM Dates - Dudley District			
Group	**2017**	**2018**	**2019**
3rd SEDGLEY	10/05/2017 - St Andrews Church - 7pm	9/5/2018 7pm - St Andrews Church	15/05/2019 - 7pm - 3S
1st WALL HEATH	18/07/2017 - 1WH - 7pm	5/6/2018 - 7.30pm - 1WH HQ	18/06/2019 - 7.30pm - 1WH
1st SEDGLEY	22/06/2017 - 1S - 7pm	6/7/2018 7pm - 1S HQ	12/07/2019 - 7pm - 1S
1st QUARRY BANK	18/4/2017 - QB HQ - 7pm	15/7/2018 - 11am - Blackwell Court	4/9/2019 - 7pm - QB Hut
2nd LOWER GORNAL	6/6/2017 - 7.30pm - 2LG HQ	18/07/2018 - 7pm - 2LG HQ	17/07/2019 - 7pm? - 2LG HQ
3rd KINGSWINFORD	20/07/2017 - 7pm - District HQ	19/07/2018 - District HQ - Time TBC	18/07/2019 - 7pm - Venue: tba
1st DAWLEY BROOK	6/9/2017 - 7pm - Cottage Pub	05/09/2018	
1st WORDSLEY	4/10/2017 - 1W HQ	5/9/18 - 1W HQ	
2nd WORDSLEY	27/06/2017 - 2W HQ	Not Held/Unknown	
3rd BRIERLEY HILL	7/2/2018 - 7pm - 3BH	Not Held/Unknown	
1st LOWER GORNAL	Not Held/Unknown	5/11/18 at 7pm at HQ	
1st UPPER GORNAL	June 2017	Not Held/Unknown	
1st NETHERTON	Not Held/Unknown	Not Held/Unknown	
2nd KINGSWINFORD	Not Held/Unknown	Not Held/Unknown	
7th DUDLEY	Not Held	Not Held	
1st BROMLEY PENSNETT	Not Held	Not Held	13/07/2019 - 17:00 - District HQ
1st COSELEY	Not Held	Not Held	28/07/2019 - 1C HQ
District AGM	19/06/2017 - RBL Kingswinford - 8pm	23/5/18 - 8pm - Brierley Hill Civic	13/07/2019 - 17:00 - District HQ
County AGM	26/09/2017 - 7:30pm - Brierley Hill Civic	27/9/18 - 7:30pm - Bilston Academy	26/09/2019 - Civic Centre Wolverhampton

Beavers

Unfortunately we are still without ADC Beavers, but have started having the meetings to allow us to get closer to where we should be.

Dudley District Scout Council

Cubs
Thank you to Louise and Fran and Alan Bowater as District Cub Scout Leader
Wood House Park for the Fun Day in June this year
6ers and 2nders camp

Scouts
Thank you to Rhiannon and Guy and Matt Hardy as District Scout Leader
Bear Grylls Day / 5 a side / district scout section camp / visit to Black Country Museum in October and district shooting competition in November.

Explorers/Young Leaders
The explorer units are all in a good position (DWES, DY5, 1st Coseley, 1st Netherton, Beacon, Gornal X) they are now having quarterly meetings to discuss cooperation, and they are looking to hold a District event purely for explorers then look to build upon its success in the future. Although numbers are not huge, they are stable and working more closely with groups.

Young leaders have also been going well and under the guidance of Harry Sargent we are starting to see more and more young people gain their YL Belts. We are also sad to say good bye to Harry and thank him for his Excellent contribution over the past 2 years and awarding so many young leader belts. We were the best in the county for our young leaders' provision and we have big boots to fill.

Although we are Absent a DESC Role, this is not holding us back! Jon the Deputy DC is making headways with the ESLS and looking to onboard OSM, dealing with Partnership agreements and addressing the recruitment issues that lie within this District Provision.

Network
Unfortunately still not off the ground and this has fallen in the priority list due to the issues at groups.

SASU
Sadly Colin stepped down this year and Bob Fellows has taken his place. Still going strong and meeting regularly.

Events
St Georges – Dudley District Fun Day – A good event that was enjoyed by all. There is room for improvement and hopefully with the introduction of a district events team we can fine tune this superb event. The District Exec have signed off on us spending slightly more next year to allow us to put a wider range of activities on to fulfil the needs of all in attendance.

Sponsored Walk – Dudley Trail Continues to run and its brilliant to hear that more and more groups are taking part.

District Raffle – We know this is a big fundraiser for many groups and for a small overhead of management there are big benefits to scouting; we had a large amount of money raised and this made a big impact at local level to groups in need of funding.

Adult Thank You + Networking Event – We put this together to thank you all and showing that even a simple gesture as getting together and having a drink is a good way to show our appreciation to all adults in scouting. We had over 60 People attend and it would be nice to run this again in the future to remind adults that their time and efforts are appreciated. Tonight's AGM is a scouting

environment with a Bar and BBQ – Hopefully we have people from all different backgrounds in scouting for you to meet, share a drink and have a chat with. This will enable us to take this District Scouting Vision forward.

Training

Big Focus on Issues and we are aware it's a sore subject for a lot of Adults. We have been focusing on all adults with provisional roles and as the association has changed over time mandatory training is now a key aspect of all regular roles in scouting.

We have been focusing on 1+3 for Adults who have changed Roles/New to Scouting (Following their DAAC Interviews) as well as looking at First Response. Safety and Safeguarding Numbers as a whole have gone down. Because of the changes to POR about Nights away, these are being checked for all adults in attendance as this has brought us as a district closer to compliance. We (in percentage terms) are currently better than the average for Mandatory training which puts us in the best position we have been in ever. There is still ground to go and we want to be awarding as many wood badges as possible.

Big thankyou to Pauline for all her hard work on this over the past few months.

General

Communication is always one of our Key Objectives, hopefully the District Website has been a good reference for people and helps. There is room for improvement and we will be looking at how to calendar all events across the district alongside County and Groups.

OSM

We are definitely pushing a positive message and all the good work that is being undertaken by all, from young leaders to Sectional Assistants to Section leaders – it's paying off!

Keep on the DBS's – this legal requirement protects us all – Whilst we understand they are out of date as soon as printed and checked… they do protect us – and our record in Dudley is of a high Standard – Keep up the good work. Please don't add Adults to compass until ready to Complete a DBS.

County Awards event is a big agenda item all should be taking note of to see our young people recognised by visitors such as our National Leadership team!! Its an opportunity not to be missed. Hopefully we are all pushing for the Chief Scout Award in all sections and I hope the numbers following the changes in the district for awarding this continue to increase.

A Big thank you to everyone for all the work in completing the Census in time for the February Deadline.

Thank you to Iris Heeley for all her work as Badge Secretary who continues to do good work for the district and her group in her Many roles.

And finally, thank you to everyone for everything they do for scouting across the district……

Dudley District Scout Council

Annual Financial Report

Statement of Assets and Liabilities at 31 March 2019

	General Funds Scouts	Restricted Funds Scouts	Total	Previous Year
	£	£	£	£
MONETARY ASSETS				
Bank Current Accounts	9,636		9,636	21,649
Scout Association Short Term Investment	87,215		87,215	86,743
Debtors - Outstanding Payments From Groups				
Cash in Hand				26
	96,851		96,851	108,418
NON-MONETARY ASSETS				
Training Ground Building			40,000	40,000
Training Ground Fence(Cost)			23,000	23,000
Depreciation on above			(23,000)	(23,000)
Radios			1,998	1,998
Depreciation on above			(1,998)	(1,998)
Container and racking			1,240	1,240
Scouting equipment, furniture, etc.			4,900	4,900
Badge Secretary's stock			4,740	5,818

CONTINGENT LIABILITIES and FUTURE OBLIGATIONS at 31 March 2019

	General Funds Scouts	Restricted Funds Scouts	Total	Previous Year
	£	£	£	£
MONETARY LIABILITIES				
Creditors - Outstanding Payments				

May MacMaster Memorial Ground
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Dudley District Scout Council

DUDLEY DISTRICT ACCOUNTS April 2018- March 2019

	General	Restricted Funds	TOTAL	Previous Year	Badge
	£	£	£		£
OPENING BALANCE	**105,185.00**		**108,418.00**	**122,501.00**	**3,233.00**
INCOME					
Sponsored Walk					
District Raffle	**2,623**		**2,623**	**3,216**	
Capitation	**40,861**		**40,861**	**30,131**	
Capitation - Rebate	**442**		**442**	**472**	
Badges	**2,019**		**2,019**	**3,165**	**3,821**
Donation				**170**	
ADC Scout Expenses	**198**		**198**		
Gift Aid					
Interest				**276**	
STIS Investment	**472**		**472**		
TOTAL INCOME	**46,615**		**46,615**	**37,430**	**3,821**
EXPENDITURE					
Rent					
Water Rates	**(954)**		**(954)**	**(51)**	
Electricity	**(808)**		**(808)**	**(886)**	
Insurance	**(1,436)**		**(1,436)**	**(2,120)**	
District Equipment	**(2,540)**		**(2,540)**		
Repairs & Maintenance	**(1,582)**		**(1,582)**	**(5,939)**	
Edwards Yates Trust	**(5,000)**		**(5,000)**		
St George's Day	**(2,508)**		**(2,508)**	**(360)**	
District Raffle	**(2,600)**		**(2,600)**		
Payments to Groups				**(5,495)**	
ADC Cub Expenses	**(52)**		**(52)**		
ADC Scout Expenses	**(1,470)**		**(1,470)**		
Start Up Grants				**(500)**	
Charities					
Training	**(515)**		**(515)**		
Administration Expenses	**(1,544)**		**(1,544)**	**(1,068)**	
Donation	**(2,100)**		**(2,100)**	**(100)**	
Badges				**(2,776)**	**(2,547)**
Capitation	**(32,925)**		**(32,925)**	**(31,418)**	
STIS Investment					
Lease	**(1,403)**		**(1,403)**	**(800)**	
Badge Transfer					**(2,019)**
TOTAL EXPENDITURE	**(57,437)**		**(57,437)**	**(51,513)**	**(4,566)**
CLOSING BALANCE	**94,363**		**94,363**	**108,418**	**2,488**
Net Movt	**10,822**		**14,055**	**14,083**	**745**

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Dudley District Scout Council

RECEIPTS & PAYMENTS SUMMARY
for the year ended 31 March 2019

	General Funds £	Restricted Funds £	Total £	Previous Year £
Total Receipts	13,690		13,690	6,012
Total Payments	(24,512)		(24,512)	(20,096)
	(10,822)		(10,822)	(14,083)
Transfers between Funds				
	(10,822)		(10,822)	(14,083)
Cash,Bank and similar funds b/fwd	105,185		105,185	122,501
Cash,Bank and similar funds c/fwd	94,363		94,363	108,418

The above account and accompanying statements of asset and liabilities were approved by the Trustees on 13 July 2019 and signed on their behalf by :

..... **A Burns** **Chairman**

..... **N Shuard** **Treasurer**

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Dudley District Scout Council

RECEIPTS for the year ended 31 March 2019

	General Funds £	Restricted Funds £	Total £	Previous Year £
MEMBERSHIP SUBSCRIPTIONS	41,304		41,304	30,603
Less Paid	(32,925)		(32,925)	(31,418)
	8,379		8,379	(815)
INVESTMENT INCOME				
Bank Interest				276
Scout Association Short Term Investment	472		472	170
Property Rent / Donations				115
DONATIONS/GRANTS				
ADC Scout	198		198	
Other				
FUND RAISING				
Sponsored Walk				
District Raffle	2,623		2,623	3,216
SUNDRY RECEIPTS				
Gift Aid				
Badge Receipts	2,019		2,019	3,165
TOTAL RECEIPTS	13,690		13,690	6,012

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Dudley District Scout Council

PAYMENTS for the year ended 31 March 2019

	General Funds Scouts £	Restricted Funds Scouts £	Total £	Previous Year £
PREMISES				
Rent				
Water Rates	(954)		(954)	(51)
Light and Heat	(808)		(808)	(886)
Insurance	(1,436)		(1,436)	(2,120)
Repairs and Maintenance	(1,582)		(1,582)	(5,939)
	(4,781)		(4,781)	(8,997)
DONATIONS/GRANTS				
Jamboree Deposits				
Charities				(100)
Edward Yates Trust	(5,000)		(5,000)	
Other	(2,100)		(2,100)	(500)
ACTIVITIES				
District Equipment	(2,540)		(2,540)	
Section Activities	(1,522)		(1,522)	(761)
St George's Day	(2,508)		(2,508)	(360)
FUND RAISING				
Sponsored Walk				(1,166)
District Raffle	(2,600)		(2,600)	(3,436)
ADMIN/ESTABLISHMENT EXPENSES				
Admin expenses	(1,544)		(1,544)	(768)
Training	(515)		(515)	(300)
Lease	(1,403)			(800)
INVESTMENT				
STIS				
PURCHASE OF BADGES				(2,776)
TOTAL PAYMENTS	(24,512)		(18,329)	(20,096)

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Dudley District Scout Council

SASU Accounts

Network Accounts

DY5 Account

DWES Account

1N Account

1C Account

Gornal X Account

Beacon Account

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